

## Stoke Ash and Thwaite Parish Council

### Minutes of the meeting held Thursday 19 March 2020, 7.30pm at Stoke Ash Village Hall

Present: Cllrs Paul Morris (Chairman), Roger Kember, Michael Fleming, Val Lane, Gordon Leggett and Tony Pulham

1/ **Apologies** were received from the Clerk Lynne Cockerton, Cllrs Dick and Chris Maisey, Geoffrey Tancred, County Cllr Andrew Stringer and District Cllr David Burn. In the absence of the Clerk, Cllr Tony Pulham agreed to take the minutes of the meeting.

2/ **Declarations of interest** relating to items on the agenda – none received

### 3/ **OPEN FORUM**

Police report available on line at <http://suffolk.police.uk>

County Cllr Andrew Stringer written report was circulated prior to the meeting. Copy attached to the Minutes.

District Councillor Cllr David Burn did not supply a report for the meeting.

4/ **To consider and approve the minutes held on 16<sup>th</sup> January 2020** – deferred.

### 5/ **Matters arising from the minutes.**

a/ 21-09-2019 overgrown footpath – completed by county council 19-03-2020

b/ 17-05-2018 damaged road signs - waiting for map from Thwaite. Stoke Ash has been prepared by Cllr Fleming

c/ 17-05-2018 storage of documents – currently stored with Cllr Tony Pulham awaiting Ipswich Record Office move

d/ 18-01-2018 Wash Lane maintenance – bridge postponed, ditch clearance to be sorted by Cllr Paul Morris and Cllr Tony Pulham in the autumn. General maintenance during growing season confirmed at £50 per month.

e/ 17-05-2018 Thwaite Community Projects – footbridge complete, questionnaire on the future of St Georges Hall deferred until Coronavirus is over.

f/ Speeding The Street, Stoke Ash – awaiting delivery of hi-vis jackets by County Cllr Andrew Stringer

g/ 20-09-2018 – Grit Bins – to be ordered pending confirmation of grant.

h/ Bus Stop opposite Walnut Tree – all signage has been painted on the pull-in. Cllr Tony Pulham to order a notice board for the timetable but not plastic this was too expensive.

i/ 15-11-2018 P11P's – all material (cement, oak post, bricks etc) had been purchased by Cllr Tony Pulham. The sign was still being made and would be installed when social distancing allowed.

Joint Village Hall for both villages or retain separate Halls – open to discussion and dependent upon P11P's and locality budgets.

j/ 30-05-2019 road edges – to be monitored continuously by all Parish Councillors.

k/ Water Project – put on hold due to Coronavirus

l/ 18-07-19 Internal Audit Report – complete

m/ 21-11-2019 Grit Bins – Clerk to arrange refilling of existing grit bins for the autumn plus the new ones that had been ordered.

n/ Neighbourhood watch – a new scheme called Next Door was available. Cllr Val Lane to investigate further and provide details for further discussion.

o/ 16-01-2020 road edge The Street, Stoke Ash eroded – complete.

p/ 16-01-2020 notice for increased Assisted Living Grant to be put into the Parish Magazine – complete.

q/ 16-01-2020 Orchard Planning appeal – to discuss with Cllr David Burn

r/ Lunch Club funding – Cllr Gordon Leggett to contact District Councillor Davis Burn for funding.

s/ 16-01-2020 Pine Tree by Thwaite Old School Room – complete

t/ 16-01-2020 litter pick – complete

6/ **Planning Applications** – none received

7/ **Planning Decisions** – DC/20/00821 – Cousins Barn, Land north of Clay Lane, Stoke Ash. Not sustainable with planning appeal

DC/19/04429 – Land north of Willow Hall, Norwich Road, Thwaite - planning permission refused

8/ **Planning correspondence** – nothing to report

9/ **Proposed Affordable Housing** – nothing to report

10/ **Neighbourhood Watch Scheme** – Next Door is s new scheme. Cllr Val Lane would investigate further and report back to Parish Councillors.

11/ **Coronavirus moved to last point**

12/ **MSDC Cil Award** – The Village Sign for Stoke Ash would be ready when the coronavirus/social distancing was lifted. Still waiting to hear from Cllr David Burn on funding for the project. Also waiting for permission from the Village Hall Committee to site the sign on the Village Hall ground. Cllr Geoffrey Tancred was still waiting for an answer.

Play equipment – a list of preferred equipment was still required.

13/ **Thwaite Community Project** – the Pine tree on the green verge at Wickham Road had been removed due to its condition and all brush and wood had been removed. Good job done. Report on progress of St Georges Hall deferred to next Agenda

14/ **Lunch Club** – postponed until social distancing etc was lifted.

15/ **Play equipment** – Rospa inspection to be updated and still looking into platy equipment that we van afford. Cllr Michael Fleming is investigating.

16/ **Wash Lane Report** – Maintained had been agreed at £50 per month to keep the lane tidy and Cllr Paul Morris was monitoring the tree stumps. Ditch clearance had been deferred to the autumn subject to permission from the landowner to enter her land. The proposed tractor wheel sign was taking shape but Cllr Geoffrey Tancred was not involved in this as previously stated. It was suggested two or more of the oak posts stored in the Old School Room Thwaite (purchased by Thwaite Community Project Group) were used to stabilise the tractor wheel

17/ **Former Telephone Kiosk** – work in progress with Cllr Geoffrey Tancred and Cllr Tony Pulham assessing the movement of the kiosk after lockdown.

18/ **Water Project** – deferred

19/ **Finance** –

1. S137 - None

2. Accounts for Payment

Date	Payee	Purchase/Service	Amount	Vat	Total	Agreed/Decld	Ch no.
19.3.20	Stoke Ash Baptist Church	Lunch Club – Jan&Feb 2020	£238.53	-	-	Agreed	100459

19.3.20	Clerk	Sal-expen Jan-Mar '20	£431.93	-	-	Agreed	100460
Thwaite Community Project group							
13.2.20	Wave	OSR July-Jan 20	£22.90	-	-	Agreed	100258
13.2.20	E.on	OSR electricity Oct-Dec2019	£3.15	-	-	Agreed	100259
19.2.20	Leon Bridges Trees	Removal of Pine Tree	£500.00	-	-	Agreed	100260
19.3.20	E.on	OSR electricity Feb 2020	£3.60	-	-	Agreed	100261
19.3.20	Clerk	Sal-expen 2019-20	£154.76	-	-	Agreed	100262

Cllr Fleming proposed payment of the above accounts, seconded by Cllr Val Lane and agreed.

3. Finance report – deferred. Grit bins awaiting District and County Councillors decision regarding a contribution towards funding the new bins.

20/ **GDPR** – deferred to next meeting

21/ **Clerks report** – none received but we were asked to vote on the Delegation of planning decisions and agreement to payment of invoices by the Clerk. Proposed by Cllr Gordon Leggett and seconded by Cllr Val Lane.

22/ **Chairman's report** – nothing to report

23/ **Any Other Business**

Cllr Geoffrey Tancred had sent an e mail to the Chairman apologising for his absence and also included in his e mail details that he believed were not minuted correctly from the last meeting and his view that we should be looking at monthly meetings to try and cover all the agenda items. A discussion took place and it was agreed this should be an Agenda item for the next meeting. All were in favour of monthly meetings but were unsure of the day of the week that they should be held. It was proposed by Cllr Roger Kember and seconded by Cllr Val Lane. In the other part of his e mail he asked if we could have the minutes out soon after the meeting so items could be addressed well in time before the next meeting.

11/ **Coronavirus** – helping the Parishioners of both villages. It was agreed that where possible the Parish Council would help Parishioners if they became ill with the virus and Cllr Michael Fleming and Cllr Gordon Leggett had made a start on a list of other Parishioners willing to help in the cause. The Chairman, Cllr Paul Morris, recorded thanks to everyone involved.

Meeting closed at 21.30

Chairman

Date

ACPHPF/21032020BH

### Summary of Action Points

May 2019	PC vacancies	Include details parish magazine. LC
17.5.18	Damaged road signs	Stoke Ash list prepared – MF. Thwaite – none A140 – three identified – TP

		Consider action at next meeting.
23.11.17	Red telephone kiosk – maintenance	Investigate moving to VH Green – GT Investigate whether planning permission required – District Cllr Burn reported not required. Install defibrillator – MF Project deferred pending lockdown lifting.
17.5.18	Storage of PC documents at Ipswich Record Office	Deferred pending record office move
18.1.18	Wash Lane maintenance: Bridge Arrange ditch clearance Remove tree stumps Maintenance during growing season Tractor wheel	Postponed PM/TP – autumn 2020 Monitor Confirmed at £50 per month Cost of post and Wash Lane name – TP/PM
17.5.18	Thwaite Comm Projects Group	Repair St George’s footbridge – complete St George’s Hall – parishioners’ questionnaire on future of Hall – TP/GL deferred pending lockdown lifting
17.5.18	Speeding – The Street – high viz 30mph vests	AS to deliver to Post Office
20.9.18	Grit Bin application Fill new bins Plus existing	Funding for 4 larger bins - Finance Group to approach County/District for funding LC
May 2018	Bus Stop A140 opposite Walnut Tree PH –	Notice Board for timetable – TP to obtain and install NB up to cost of £100 Also include timetable on website/parish magazine – GT Install Seat – TP/PM
15/11/18	PIIP’s – identify items of community expenditure via Cil  Parishioners views on joint village hall or retain separate halls	Village Sign – GT /TP Consider other items on Wish List including additional play equipment PIIP’s group  Deferred pending lifting lockdown
30.5.19	Monitor road edge – The Street, SA	All councillors
18.7.19	Play equipment/play surface grant funding Refurbish Tyre	Finance Group to pursue grant funding with MSDC
18.7.19	Suffolk CC Our Water Project	Working Group to meet Mr Locksmith, Suffolk CC to progress– TP, GT, PM, DM, CM GL. Deferred.
21.11.19	Grit bins	Ask Highways to fill with grit before autumn - LC
21.11.19	Neighbourhood Watch Scheme	Next Door scheme – VL to report
16.1.20	Increased Assisted Living Grant	Complete
16.1.20	The Orchard Planning Appeal	Substitute Planning Inspector at site meeting – await District Cllr report
16.1.20	Lunch Club Funding	Possible funding from MSDC – District Cllr Burn - GL
19.3.20	To consider monthly parish council meetings	Include on next agenda